

STATEMENT OF WORK
Riparian Herbaceous Cover (390)
Minnesota

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN**Deliverables:**

1. Design documents that demonstrate criteria in practice standard have been met and are compatible with planned and applied practices:
 - a. Practice purpose(s) as identified in the conservation plan.
 - b. List of required permits to be obtained by the client.
 - c. List of facilitating practices (i.e. Streambank and Shoreline Protection – 580, Fence – 382).
 - d. Practice standard criteria related computations and analyses to develop plans and specifications including but not limited to:
 - i. Determination of widths and lengths and adapted species to be planted, retained, and/or naturally reestablished.
 - ii. Protective measures for planted species including use exclusion.
 - iii. Required seedbed condition and preparation methods.
 - iv. Soil and seed amendments needed.
 - v. Variety or origin and amount of each species to be planted.
 - vi. Planting dates and depths and description of planting equipment.
 - vii. Instructions as needed for placing different seed types (i.e. fluffy, large, small, slick and dense) in suitable drill boxes.
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Operation and maintenance plan.
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations.
 - a. *Signed Legal Responsibilities Certification Form if requested by NRCS*
5. Design modifications during installation as required.

INSTALLATION**Deliverables**

1. Pre-application conference with client and contractor.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Application inspection:
 - a. Actual materials used
 - b. Inspection records
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the application process and materials meets design and permit requirements.

CHECK OUT**Deliverables**

1. Records of application:
 - a. Extent of practice units applied
 - b. Final quantities of materials used
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits.
 - a. *Signed Legal Responsibilities Certification Form if requested by NRCS.*
3. Progress reporting.
 - a. Provide NRCS copy of reporting print screen if requested.
4. Sign hard-copy of Form CCC-1245 if requested by NRCS.

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REFERENCES

- Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Riparian Herbaceous Cover – 390
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Procedures Handbook
- NRCS National Biology Manual
- NRCS National Biology Handbook